



Proposal for an Incoming Park200 Production

Park Theatre presents dramatic work by a variety of guest producers across our Park200 and Park90 stages. If you are a Producer or theatre company with a proposal that you would like considered for our programme, please read this document thoroughly before completing the relevant sections.

We are a disability confident venue so if you require a different way of accessing this process please get in touch.

Programming in Park200

Our focus is on new writing and plays from the last 150 years, with emphasis on strong narrative drive.

We aim for a breadth and variety of narratives and viewpoints throughout our season, including proportionate representation across the gender spectrum. We embrace work that is made by and tells the stories of women, ethnically diverse, working class, D/deaf and disabled and LGBTQ+ artists and characters.

We tend to favour productions with smaller casts so that budgets can be spent on looking after them properly.

Timeline

Please be aware that we are usually booked up at least six months ahead of time in both spaces. Proposals are reviewed constantly throughout the year. Please keep in mind that we are a small team and so it may take some time to hear back from us.

Submission Process

1. Read this document fully.
2. Complete the relevant sections.
3. Complete the Budget Form.
4. Email the following to submissions@parktheatre.co.uk
 - a. this completed submission form
 - b. the completed budget form
 - c. the script
 - d. any other supporting documents
5. You will receive an initial email to acknowledge receipt
6. You will receive a full reply saying whether:
 - a. the production has been *shortlisted* (not a guarantee of being in the season)
 - b. the script could benefit from further development
 - c. the proposal is not one we are able to take forward

In the case of 'a' or 'b', our Producer Programmer will contact you to discuss the project further.

Park Theatre Clifton Terrace Finsbury Park London N4 3JP

Box office: 020 7870 6876* Office: 020 3967 4190
info@ParkTheatre.co.uk ParkTheatre.co.uk

**Exceptional theatre in the
heart of Finsbury Park**



Hiring Park200

From April 2025

Cost for Standard 5 or 6-week Run

A weekly rental of £8,167.50 (plus VAT) per week. This equates to **£40,837.50** plus VAT (5- week hire) or **£49,005** plus VAT (6-week hire). This is the rate for shows programmed from April 2025 onwards.

Rates are reviewed annually and subject to change from April 2026.

Standard technical charge for all productions

This is an obligatory one-off technical fee, charged on top of the rental agreement above. This provides 4 crew for four hours of get-in and four-hours of get-out time. In addition, Park Theatre will ensure a Duty Technician will be present during all performances in case of technical issues. Please note that the Duty Technician is not part of your show team and will not operate your performances.

For runs starting on or **after April 2025** the charge is £800 +VAT

Available Configurations

Auditorium Config	Capacity	Stage Size (Approx)
Standard Thrust	197 seats	6m deep x 7m wide
Thrust Deeper Stage	187 seats	6.87m deep x 7m wide
In-The-Round	228+ seats	5m deep x 7m wide
In-The-Round Deeper Stage	225 seats	4.87m deep x 7m wide
'The McKellen'	236 seats	4.7m deep x 5m wide

* These seating totals are indicative. Any configuration other than the Standard Thrust would need to be discussed and agreed with the Artistic Team.

Ticket Prices

For banding and pricing please download 'Park200 Total Seater' on our [submissions page](#).

Special discount codes / promotions can be set up and redeemed online, in liaison with our Sales & Marketing Director.

Park Theatre takes £1.75 plus VAT per ticket and 3.75% plus VAT for credit, debit and charge card transactions.

A £1.50 building levy is added to each ticket, which comes to the theatre, and is included in the advertised price.

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Performance Schedule (8 shows per week)

Monday to Saturday: **7:30pm**

Thursday & Saturday matinees: **3:00pm**

Rehearsal Space

Subject to availability, visiting companies may hire out our rehearsal space at a discounted rate. Please enquire for more details.

Discount Rate April 2025 onwards

15% discount for charities, non subsidised or regularly funded theatre companies and/or companies rehearsing shows that will be staged at Park Theatre.

- Mon – Fri £1,028 per week (plus VAT).
- Saturdays, if available, there would be an extra charge of £308.55 (plus VAT) per day.
- Other day and hourly rates available on request.

Please continue to the Company, Show and Financial Information forms below.

Company Information

Producer or Theatre Company Name	
Contact Name	
Telephone Number	
E-Mail Address	
Correspondence Address	
Company Registration Number If applicable or obtained	
Charity Number If applicable or obtained	
Insurance Certificate Numbers If applicable or obtained N.B. You will be required to have Public Liability and Employer's Liability insurance in place should your proposal go to contract	

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Show Information

Title of Show				
Author				
Brief Synopsis				
Proposed Configuration				
Potential Date Range(s)				
How flexible are you within these dates?				
Estimated Running Time				
Interval? Please mark with an 'x'	Yes		No	
Minimum No. of Cast Required				
Diversity and Representation: Park Theatre is committed to presenting work that is diverse (both in terms of themes and talent) and representative of our vibrant wider community of audiences and stakeholders. Please detail how your production will reaffirm this ethos.				
Production Concept: Please briefly describe the initial creative vision for the production. For revival productions, please indicate why the revival will be pertinent for a modern theatre audience. N.B. If you have a mood board or design concept for the production, please submit it along with this form.				
Cast Attached (if known)				
Creatives attached (if known)				

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Access Requirements: We aim to ensure that Park Theatre is accessible to all. Please let us know of any access requirements which should be taken into account for any of the team working on this production.

Access Performances: Please note that every show is required to have at least one Access Performance on offer, to be administered by Park Theatre for a fee.

Sustainability: Park Theatre is committed to making theatre sustainably. Once a production is shortlisted, we will ask you to detail what measures you will implement to reduce the environmental impact of the show. For production sustainability ideas and initiatives, please refer to [The Theatre Green Book](#).

Financial Information

Budgeting:

1. Please complete the **Headline Budget Form** which can be found on our [submissions page](#)
2. What anticipated amount of Box Office income do you require for the production to be financially viable?

* Please refer to either the Park90 or Park200 Total Seater document on our [submissions page](#).

Funding: Please tell us how you intend to fund this production including what funding is currently in place and your timeframe for achieving any outstanding funding.

Fair Pair: By signing the document below, you understand that every show must pay the company rates as set out in the [UK Theatre / Equity Commercial Theatre rate \(Tier C\)](#), unless otherwise agreed with Equity.

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Signature: Please add signature or type name to indicate you have read the above.	
Date Submitted	

Next Steps

For proposals to be considered, please remember to send the following documents to submissions@parktheatre.co.uk:

- a) this completed submission form
- b) the completed Headline Budget form
- c) the script
- d) any other supporting documents

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